

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

ACADEMIC YEAR 2019 – 2020

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: Most Holy Trinity Catholic School

CITY: Detroit, MI

ADMINISTRATOR'S SIGNATURE: _____

DATE: _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
Nov. 18, 2019	2:00 pm	4:36	119	Reminder to faculty to bring "go" bags and use red/green apples
Dec. 5, 2019	1:50 pm	5:46	137	Several students were playing around and talking. Two/ teachers w/o red/green cards.
Dec. 13, 2019	9:30 am	4:15	127	One teacher w/o red/green cards. One sub on site w/o red/green cards. Students were quiet.
April				
May				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
February				
March				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
Jan. 14, 2020				
March				
May				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226