



Dear Parents,

Starting today, Most Holy Trinity Catholic Academy will no longer use MyMHT, and will instead use a Student Information System (SIS) operated by FACTS. This means all of your student's financial and academic information will be through FACTS.

As of today, you will access your FACTS account -- both FACTS Tuition Management *and* FACTS Student Information System -- via **FACTS Family Portal**. **But you must first set up a new login.**

You will find the FACTS Family Portal link on the school [website](#) and at this link: <https://mht-mi.client.renweb.com/pwr/>. Please follow the steps below.

FACTS Family Portal Login Instructions

- Please go to the website <https://www.factsmgmt.com/>
- Click on "Parent Log In" at the top, then "FACTS Family Portal"
- If you already have an account, enter district code, username, and password and click Login.
- **Create New Family Portal Account.**
- **Enter the email address that received this email,** and our District Code

Our District Code is **MHT-MI**

- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A **Change/Create Password** screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the **Save Username and/or Password** button
- Close the window.
- Log into **FACTS Family Portal** as instructed above

Please note: The FACTS Grant and Aid website is still separate and has its own login. If you already have a FACTS Grant and Aid login, you do not need to change it.

If you need assistance with this process, please contact the school office and we will be happy to help you.

Thank you for your continued loyalty and support for Most Holy Trinity Catholic Academy. We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation is appreciated, as we remain committed to our mission.

Sincerely,
Karina Lepkowski
Principal